

16, Jalan Permata 2,
Taman Permata Indah,
11700 Gelugor,
Penang.

21 November 2017

Madam Siti Dilla

1, Lorong Kerongsang 10C,
Bandar Puteri, Bukit Jambul,
11700 Penang.

Dear Madam,

Post of Sin Min Secondary School

I would like to apply for the post of secondary school teacher which you have advertised in Facebook dated 19 November 2017.

As your information, I am a fresh graduate from the School of Education, University Sains Malaysia, majoring in History. The position in your school is highly attractive to me, since you are offering the vacancy for teacher who are fresh graduate such as myself. I believe that my qualification is what you are looking for, and I would be very enthusiastic about the opportunity to contribute for your organization.

During my final year internship, I stint in SMK Sungai Pasir, Penang. The internship has prepared me to a great extent for the ways how to teach with 21st education style, I believe my past experience will help me to integrate and work well in your school.

I would appreciate an opportunity to discuss my career interests for the further detail when I interview with you. I have also attached my CV to allow you to better assess my position.

Thank you for taking the time to read my letter. I took forward to hearing from you soon.

Your faithfully.

shyhui

TEH SHY HUI